

In order to maintain a pleasant and safe environment for patrons, the William F. Laman Public Library System shall enforce the rules of conduct set forth below. A summary of these rules shall be posted prominently in the Library.

Failure to comply with the Library's Patron Behavior Policy and Code of Conduct may result in removal from the premises and exclusion from the Library, or arrest and prosecution depending on the nature of the misconduct. Violations may also result in restriction or termination of Library privileges, including use of computers and other Library resources. Before being excluded for misconduct, the patron shall be given an opportunity to discuss the basis for exclusion with the Library Director or the Director's designee.

**Patrons shall:**

- 1. Engage in activities associated with the use of a public library.**
- 2. Ensure that children are sufficiently capable and mature to be on library premises with or without supervision.** Any unattended children shall be dealt with in accordance with the Library's Policy Regarding Unattended or Disruptive Children.
- 3. Respect the rights of other patrons and staff members.**
- 4. Use cell phones and other devices in a manner that is of suitable conversation level in a library.**
- 5. Park bicycles in the designated bicycle rack during their library visit.**
- 6. Wear shoes or other footwear and clothing that provide appropriate body coverage at all times.**
- 7. Comply promptly and courteously with requests regarding conduct by any library staff member.**

**Patrons shall not:**

- 1. Engage in any illegal activity while in the Library building.**
- 2. Participate in disruptive or offensive behavior** such as swearing, use of abusive or threatening language, throw things, run, fight, harass other patrons, or otherwise interfere with other patrons' use and enjoyment of the Library.

WILLIAM F. LAMAN PUBLIC LIBRARY SYSTEM  
FACILITIES MANAGEMENT  
PATRON BEHAVIOR & CODE OF CONDUCT

IV.1  
B

- 3. Annoy or otherwise harass others through noisy or boisterous activities,** playing audio equipment so that others can hear it, singing or talking loudly to others or in monologues, or behaving in a manner which can be reasonably expected to disturb others.
- 4. Solicit for any cause, distribute literature, or post notices without the permission of the director.**
- 5. Smoke or use tobacco products, of any kind, in the Library or within 20 feet of the entryways.**
- 6. Loiter and/or impede access to the Library or any part of Library property.**
- 7. Bring pets or other animals into the Library, other than service animals as authorized by ADA or animals permitted by the Library Director for special programming purposes, such as Tail Waggin' Tutors.**
- 8. Bring or leave bicycles, scooters, roller skates, skateboards, or other sporting equipment in the Library or entryways.**
- 9. Be under the influence of alcohol or drugs.**
- 10. Leave personal belongings unattended.** The library is not liable for the loss or damage to any personal belongings.
- 11. Deface or damage Library resources or property, or remove them from the Library without permission.** The term "Library resources" includes books, magazines, newspapers, audio, video recordings, and any other items in the Library collection. The term "Library property" includes copy machines, computers, security equipment, furnishings, restrooms, and any other item, resource, material, or equipment owned by the library or under the care of the library.
- 12. Interfere with Library employees' performance of their duties.**
- 13. Leave minor children at the Library after closing time.**
- 14. Carry a weapon of any kind.** No weapons are permitted on Library property, except as authorized by law.