

Minutes of the Board of Trustees
William F. Laman Public Library
January 13, 2020
10:30 AM

The Board met at the Main Branch in Room 124 at 10:30 a.m. Ms. McLean called the meeting to order at 10:30 a.m. Those present were Ms. Crystal Gates, Executive Director; Ms. Valerie McLean, President; Mr. Charley Baxter, Ms. Joyce Brewer, Ms. Esther Crawford, and Ms. Vicki Matthews, and Mr. Sonny Rhodes. Ms. Kim Drake was absent. Motion Mr. Baxter, second Ms. Brewer to excuse the absence. Motion carried unanimously. Also present: Ms. Stacy Purdy and Mr. Richard Theilig. There were no public comments.

Motion Mr. Baxter, second Ms. Crawford to approve the Minutes of December 9, 2019. Motion unanimously carried.

Motion Ms. Brewer, second Mr. Rhodes to approve the Statistical Report. Motion carried unanimously.

Under Director's Report, Ms. Gates shared her PTO balance is 305.26. Several staffing changes have occurred. Motion Mr. Rhodes, second Ms. Crawford to enter Executive Session to discuss personnel matters. Motion carried unanimously. Motion Mr. Rhodes, second Ms. Brewer to exit Executive Session with no action taken. Motion carried unanimously. Staffing changes include Cheri Porier, Jill Brun, Chris Thompson, and A.G. Smith all vacating employment, while Beverly Partin and Janet Rodgers have been moved to full time status. In 2018, pension costs totaled \$125,751.44. As of December 16, 2019, pension costs are \$124,100.81. Per request, Ms. Gates will work on creating a list of employees to include pictures and job information for the board to assist in putting faces with names. Motion Mr. Baxter, second Mr. Rhodes to approve the Director's Report. Motion carried unanimously.

Under announcements, Ms. Gates noted the Library would be closed January 20. Art Walk will be held January 17. Ms. Gates will attend ALA Midwinter January 24-28, and then she will go to a Demco Patron Engagement Event on January 28-29, which was an invitation only event with eighteen librarians from around the country invited. The next regular meeting will be Monday, February 10, 2020, at 10:30 a.m.

During board member comments, an update on food rules and issues was requested. Ms. Gates advised that the updated policy is well received, with patrons enjoying bringing outside food in and with minimal fuss about moving to the designated areas when requested. With no further business to discuss, motion Ms. Crawford, second Mr. Rhodes to adjourn. Motion carried unanimously.

Crystal Gates, Secretary